



## 2016 Steubenville Volunteer Position Descriptions

We are in need of approximately 100 Volunteers for each Steubenville conference in order to make everything run smoothly. Help is needed in a variety of areas as describes below.

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**Chapel:** Apart from God we can do nothing. With God we can do anything! Prayer is a key spiritual component of the conference. Adoration is a crucial part of your service and will be included in your Volunteer schedule. We invite you to spend your scheduled time in the adoration chapel, to pray for the success of the event, and for spiritual growth for all who will be participating in the conference.

**Exterior Logistics (St. Paul Conference Only):** Handle a wide variety of tasks, including: coordinating water and ice replenishment, arranging for golf carts/scooters, and performing exterior maintenance as required. Also performs special duties as assigned by the Regional Conference Partner.

**First Aid:** Attend to the health and well being of participants. Volunteers in the area must have some type of medical certification, but minimally First Aid/CPR. Typical items treated include dehydration, headache, and minor cuts.

**Food Service:** Provide assistance to conference participants by taking meal tickets, directing the food line and keeping the area clean. This area does not require cooking skills.

**Greeter:** Help Group Leaders as they arrive to become familiar with the conference location, including find their housing location. Manage an orderly flow of participants into the main event arena.

**Housing (St. Paul Conference Only):** Let participants into dorms during scheduled hours. Monitor areas for orderly behavior, safety and security. Ensure that rules are followed. Late night shifts are available from 9:30pm -12:30am.

**Interior Logistics:** Assist in the setup and transition of stage for each session. Move props and assist with environment, as needed in all interior conference session areas.

**Marketplace:** Assist participants in purchasing items what will aid them in their faith journey and remind them of their conference experience. Responsibilities may include set up for tear down of the Marketplace area, pricing, displaying, stocking, sign making and selling.

**Prayer Ministry:** Must attend special Prayer Ministry Training. Pray for the success of the conference before, during, and after the event. Assist Group Leaders with the prayer needs of participants during the conference. Keep the focus on Jesus Christ throughout the event.

**Registration:** Ensure that all groups are checked-in as they arrive at the conference site. Verify that signed liability forms are turned in and hand out participant arrival bags and name tags.

**Security:** Keep order around the conference site. Ensure that participants are in appropriate areas and are accompanied by chaperones. Patrol the event area to ensure rules are followed for the safety of all. Late night shifts are available.

**Transportation:** Direct the flow of traffic into and out of the conference site. Provide direction for buses and cars. Monitor for safety of participants during vehicle loading and unloading.

**Ushers:** Maintain an orderly flow of participants in session rooms. Help direct people to seating, keep fire lanes clear, distribute materials and monitor traffic flow during communion.

**Volunteer Hospitality:** Provide assistance in serving meals and snacks to volunteers. Take meal tickets; keep food area clean, direct food lines, restock snack items. This area does not require cooking skills.